

Stay on top of Club decisions, motions, amendments and follow up actions...

OURClub

Meeting Management Addon

Get organised with your club's meeting management:

- Prepare agendas with links to pre-reading in advance, delivered with 24/7/365 online access.
- Enter minutes, motions, amendments and actions at the time of the meeting for immediate on-line release.
- Facilitate quick access to past motions and amendments.
- Save time with agenda and meeting minutes generation and distribution.
- Reduce stress in locating critical club motions, amendments and actions from past meetings.



Save time with agenda meeting minutes generation and distribution. Reduce stress in locating critical club motions, amendments and actions from past meetings.

Screens & component content may vary in final 'delivered' version

Facilities in Managing

- Meeting Types
- Meeting Templates
- Agendas
- Agenda Item Types
- Minutes
- Actions
- Documents
- Attendees
- Recipients
- Searching
- Sorting
- Filtering and
- Printing



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